



Our Mission is To  
Joyfully and Boldly make disciples of Jesus Christ as we...  
**KNOW** Jesus and each other  
**GROW** to be like him  
**SOW** His Love in Word and Deed

### **6th Grade Homeroom, Middle School Science Classroom Teacher (Grades 5-8)**

#### **Accountability**

S/he works cooperatively as a team member with all other personnel of the school and church. The teacher's supervisor is the principal of the school, who receives the teacher's school-related reports, questions, and concerns.

#### **Personal Qualifications**

The teacher associates closely with God through prayer, study of the Scriptures, and regular church and Communion attendance. S/he gives ample evidence of a life-style that reflects a dynamic relationship with Christ. The teacher is open-minded and tolerant and has a happy and positive outlook on life. S/he is sensitive to the needs of others, cares about the feelings of others, shows Christian concern for all, maintains confidence, and is respectful of others. S/he uses correct language and written forms. S/he is tactful, warm, courteous, and is an effective listener. The physical and emotional health of the teacher is good, and s/he is poised, punctual, and enthusiastic. The teacher is able to articulate clearly objectives of our Christian school and evidences a love for teaching children. S/he makes a good appearance in terms of dress and style and attends and participates in church and community activities.

#### **Professional Qualifications**

The teacher holds the minimum of a bachelor's degree in education. The teacher has been certified by the state department of education or will soon be able to receive such certification. S/he understands and supports the congregation's program of education for all grade levels.

#### **Teaching Position Purpose**

The position assigns the teacher to instruct the assigned grade(s) for middle school, which will have approximately 25 students in a departmentalized classroom. The teacher will be responsible for teaching all the assigned grade subjects.

## **Position Purpose**

Under the general supervision of the School Principal, to facilitate student success and growth in academic and interpersonal skills through implementing Lutheran Schools of Ohio approved curriculum; documenting teaching and student progress/activities/outcomes; addressing specific educational needs of individual students and by creating a flexible, safe and optimal learning environment; and providing feedback to students, parents and administration regarding student progress, expectations, goals, etc.

## **Essential Performance Responsibilities**

- Develops and administers the middle school curriculum consistent with St. John's Lutheran Church & Schools goals and objectives.
- Promotes a classroom environment that is safe and conducive to individualized and small group instruction, and student learning.
- Develops lesson plans and instructional materials and translates lesson plans into learning experiences so as to best utilize the available time for instruction
- Teaches all required subject matters as assigned to the grade level, which may include reading, language arts, social studies, mathematics, science, art, health, physical education, and music to pupils in a classroom, utilizing course of study.
- Conducts ongoing assessment of student learning, and modifies instructional methods to fit individual student's needs, including students with special needs; conducts individual small group instruction as needed.
- Instructs students in the principles of responsible citizenship and other subject matters specified in applicable laws, as well as administrative regulations and procedures of the St. John's Lutheran School.
- Continues to acquire professional knowledge and learn of current developments in the educational field by attending seminars, workshops or professional meetings, or by conducting research.
- Organizes and maintains a system for accurate and complete record-keeping, grading, and reporting for all student activities, achievement and attendance as required by district procedures and applicable laws.
- Encourages parental involvement in students' education and ensures effective communication with students and parents.
- Ensures that students conduct conforms with the school's standards and SJLS policies, and establishes and maintains standards of pupil behavior needed to achieve a functional learning atmosphere in the classroom.
- Coordinates with other middle school professional staff members, especially within grade level and specific subjects, to evaluate and assess curriculum, and participates in faculty meetings and committees.
- Selects and requisitions appropriate books, instructional aids and other supplies and equipment and maintains inventory records.
- Supervises students in activities that take place out of the classroom during the school day, including activities involving school transportation.
- Administers standardized tests in accordance with district testing programs.
- The room is neat and clear. It represents an enjoyable, learning-oriented environment for children

### **Additional Responsibilities**

- Performs other related tasks as assigned by the Principal and other central office administrators as designated by the Education Executive of the Lutheran schools of Ohio.
- Arriving at school by 7:30 am-attending daily faculty devotions, and leaving school no earlier than 3:15 pm
- Preparing quarterly report cards for parents and meetings with all parents on the designated conference days.
- Attending all teacher conferences.
- Is responsible for playground, corridor, lunchroom, and other supervision, as it is assigned.

### **Terms of Service**

- Every May a thorough evaluation of the teacher's ministry will be conducted by the principal in order to assist the teacher in maintaining a high caliber of service. Personal integrity, job satisfaction, and job performance will be the basic elements of this evaluation.

### **Additional Duties**

Performs other related tasks as assigned by the Principal and other central office administrators as designated by the Education Executive of the Lutheran schools of Ohio.

### **Equipment**

Uses standard office equipment such as personal computers, printers, copy and fax machines, and telephone.

### **Travel Requirements**

Travels to school district buildings and professional meetings as required.

### **Knowledge, Skills and Abilities**

- Knowledge of current teaching methods and educational pedagogy, as well as differentiated instruction based upon student learning styles.
- Knowledge of middle school curriculum and concepts, including all subject matters taught.
- Knowledge of data information systems, data analysis and the formulation of action plans.
- Knowledge of applicable federal and state laws regarding education and students.
- Ability to use computer network systems and software applications as needed.
- Ability to organize and coordinate work.
- Ability to communicate effectively with students and parents.
- Ability to engage in self-evaluation with regard to performance and professional growth.
- Ability to establish and maintain cooperative working relationships with others contacted in the course of work.

**Physical and Mental Demands, Work Hazards**

Works in standard office and school building environments.

**Qualifications Profile**

- Certification/License: First Aid, Child CPR, Child Abuse Training
- Ohio State Certification as a Middle School Teacher
- Motor Vehicle Operator's License or ability to provide own transportation.

**Education**

- Bachelors or higher from an accredited college or university in education discipline applicable to teaching assignments.

**Experience**

Successful prior teaching experience for the appropriate grade level preferred.