

St. John's Lutheran School Food Services Policy

St. John's Lunch Program operates within the guidelines of the National School Lunch Program. There are five food items offered each lunch. The student needs to take three of the five items offered to make a reimbursable meal.

What is a reimbursable meal? A school lunch includes five items. The items consist of a meat or meat alternative, fruit, vegetable, whole grain and a selection of fat free milk. Students must take three of the items to make a reimbursable meal. One of the items must be a fruit or vegetable.

Meal Prices 2020-2021 school year

Student Lunch \$3.00

Reduced Lunch \$.40

Adult Lunch \$3.75

Free and Reduced Lunch Applications

With St. John's participating in the National School Lunch program, free and reduced lunch price meals are available to families that qualify. Applications are available at the school office and online at sjmarysville.org. New applications are required to be completed each year and all information is strictly confidential.

Lunch Account Balance

St. John's asks that student lunches be prepaid or to have funds on account. To place funds on your child's lunch account a check can be sent into the office made payable to St. John's Lunch Fund. Online payment option is also available. To make a payment online you will need access to FACTS and once logged into FACTS

click on the Financial Tab. Please note that fees may apply. If you need assistance in accessing FACTS please contact the school office.

FACTS is programmed to automatically send an email once the balance on account reaches \$10.00

Meal Charges

St. John's will allow each student to have a balance on their account up to \$50.00. Once the student has reached this amount owed on account an email will be sent asking for funds to be put on the student's lunch account. In FACTS when your balance is a positive number this means funds are owed.

If payment is not made by a week after the initial email, notification will be sent home requesting the student to bring a sack lunch until payment is received.

Non-Discrimination Statement

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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

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