

JEC Frequently Asked Questions

What does JEC stand for?

- JEC stand for Jaguar Extended Care

What are the operating hours for JEC?

- JEC is open every day from 6:30 am to 6:30 pm

What are the arrival and departure procedures?

- Drop off and pick up for JEC are at the blue cafeteria doors. In the morning, there is staff available until 9:45 to receive your child. Should you arrive after that, please text the JEC phone (937)243-0840 and await instructions. Please text this number with the child's name and time you will be there when coming to pick up, and we will bring your child out to you. Please note that depending on your arrival time and the children's classroom schedule there may be a slight delay. We work our hardest to bring your child in a promptly manner.

Is JEC open on 2-hour delays and snow days?

- We are open on all 2-hour delays and on snow days- up to a level 2 emergency

What happens in a level 2 emergency?

- If we have opened in the morning and it changes to a level 2, you will be given a 2-hour window to pick up, If a level 2 is called in the morning before 6:30, we will close

How are payments handled?

- Although the JEC program is very much a part of St. John's, we do utilize 2 separate financial processes that are more intuitive to our particular needs.
- JEC will email you an account statement every Friday with your current balance
- You can choose 3 different payment options
 - a. Tuition Express (automatic payments from your credit card, checking, or savings)
 - b. Payment by Cash, Check, or Money Order
 - c. Monthly Payment (You may pay an approximated amount at the beginning of each month and then debit out of the account)

Can I make a payment in the office?

- Yes, you can make a payment in the office and we will transfer it internally
- If you do make payment in the office, please be clear about any amounts for JEC

What food service is available to my child while at JEC?

- Each day your child is offered breakfast from 6:30 to 8:30 and an afternoon snack at 3:15
- All Preschoolers will have a snack offered in their preschool class as well

Can my child eat lunch with JEC?

- Yes, all preschoolers staying in extended care may participate in the school lunch program when in session
- Lunch is served daily around 11:15
- For more information about the school lunch program please contact kpinti@sjsmarysville.org
- Your child can also choose to pack lunch
 - Packed lunches must be well-balanced and include items from several food groups
 - If your lunch does not meet basic standards, lunch will be provided at cost
 - Lunches may NOT be delivered from a delivery service
 - **During planned School Closures or Holidays you MUST bring a packed lunch with a drink**

Does my child nap at JEC?

- All 3-year-old students nap
- 4 and 5-year-olds can rest at the discretion of parents

What do I need to bring for nap time?

- Your child may bring a blanket, pillow, and/or lovey stuffed toy for resting
- These items will be sent home every Friday to be washed
- You may bring your own rest mat or a cot will be provided

Are the cots clean?

- Cots are disinfected after every use

How will I receive communication from the JEC program?

1. The JEC program will use various ways to communicate
 - a. Face to Face teacher communication
 - b. Weekly Program Newsletters
 - c. Director & Teacher emails
 - d. Bulletin Boards and Announcements
 - e. Texts through “**Remind**” App (Allows for immediate private conversation with the teacher)

How can I communicate with my child’s teacher?

- Each classroom has an individual class phone that you can contact directly
- Each classroom has a “Remind” App that you can text directly with the lead teacher
- **The Director has a direct line extension (937.240.3005)**
- The program has an after-hours cell phone that is with them at all times. **(937.243.0840)**

Can my child bring toys with them?

- We prefer that children do not bring toys from home and we take no responsibility for lost or broken toys
- On occasion, the teacher will have a show and tell when your child may bring something from home to share with their classmates
- Any toys that do come should be labeled clearly with your child’s name

What is my child’s schedule going to look like?

- Each lead teacher will provide a schedule that is specific to your child’s room
- Schedules are subject to change occasionally according to what’s going on in the school

Will my child be able to do homework (Grades K-8)?

- Yes, your children are provided with quiet time each day and encouraged to use that time for homework or reading.
- The older children have a special homework incentive program available to them each month

I hope this answers some of the more common questions we are asked. Do not hesitate to contact me with any other questions.

Blessings!

Amy Balderson- Director

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